



TANGIBLE PERSONAL PROPERTY FILING EXTENSION POLICY

The deadline for filing a timely return is **April 1**. After that date, state law provides that penalties be applied at 5% per month or portion of a month that the return is late, up to a maximum of 25% penalty when no return is filed.

Each request for extension must include:

- The Tangible Personal Property Account Identification Number.
- The name of the taxable entity and the FEI.
- The location of the taxable entity.

We offer two extensions:

- 30 Day Extension to May 1.
 - This extension will be granted upon written request.
All filing requests must be made by March 31st for a 30 day extension and you will receive written confirmation. Late requests will be rejected. All Tangible Personal Property Returns with 30 day extensions must be postmarked or delivered to the Property Appraiser by May 1 to avoid penalties.
- 45 Day Extension to May 15.
 - A 30 day extension will be granted automatically. This additional 15 day request will be granted only upon individual review of the specific reason(s) why an additional 15 days is warranted. You will be informed of the decision. All Tangible Personal Property Tax Returns with 45 day extension request must be postmarked or delivered to the Property Appraiser by May 15 to avoid penalties.

Requests for extensions involving multiple accounts do not have to be made individually; they may be listed in a spreadsheet format.

You may email your request to TPP@sumtercountyfl.gov.



Request for Extension of Tangible Personal Property Return Filing Date

Instructions:

Use this form to request an extension of time to file a Tangible Personal Property tax return.

All filing requests must be made by March 31st for a 30 day extension and you will receive written confirmation. Late requests will be rejected. Please refer to the Tangible Personal Property Filing Extension Policy for specific information and dates to avoid penalties.

You may return this completed form by email to TPP@sumtercountyfl.gov.

Pursuant to Florida Statute 193.063, I hereby request an extension to file my current year Tangible Personal Property Tax Return(s).

30 Day Extension to May 1.

This will be granted automatically upon written request.

45 Day Extension to May 15.

A 30 day extension will be granted automatically. This additional 15 day request will be granted only upon individual review of the specific reason(s) why an additional 15 day extension is warranted. You will be informed of the decision

This request is made for the following account(s):

Account _____

Business Name _____

Owner Name _____

Federal EIN # _____

Physical Location:

Street _____ City _____ State _____ Zip Code _____

Name of Requester _____

Mailing Address of Requester:

Street _____ City _____ State _____ Zip Code _____

Phone and Email of Requester:

Phone _____ Email _____

Relationship: Owner Agent Other

Reason for requesting an additional 15 days only: (Attach additional pages if necessary)

NOTE: If you are requesting extensions on multiple accounts, please attach a spreadsheet with the above information for all accounts.