Public Records

Public Records Request

For requests pertaining to the <u>Sumter County Property Appraiser</u>, please submit a Public Records Request by mail, email, phone, or in person.

o Mail:

Christine Benitez, Records Management Liaison Officer Public Records Request Sumter County Property Appraiser 218 E. McCollum Avenue Bushnell, FL 33513

Email: christine.benitez@sumtercountyfl.gov

o **Phone:** 352-569-6800 ext. 6792

Cost per page:

\$0.15 per page (1-sided)

\$0.20 per page (2-sided)

A requester is not required to submit their request in writing or in person; nor are they required to disclose the reason for the request. Unless otherwise exempted, a custodian of public records must honor a request for records, whether it is made in person, over the telephone, or in writing, provided the required fees are paid. Additional costs for producing the records may be required if the request is voluminous in nature.

Additional Information

Florida Statutes - Chapter 119

Costs and exemptions for public records are in accordance with Florida Statute Chapter 119.

 Under Florida law, any document submitted to Sumter County Property Appraiser, including emails and faxes are public records subject to disclosure.

o Records Retention Schedule

Sumter County Property Appraiser follows the General Records Schedules established by the Florida Department of State in regards to retention requirements. Some records may have met their required retention period for disposition.